

Exam information for Parent/carers

It is the aim of Impington Village College to make the examination experience as stress free and successful as possible for all candidates. Hopefully this content will prove informative and helpful for you and your child.

The College Exams department deals with all aspects of exam registrations and administration for both internal and external examinations. We currently offer GCSE, GCE, IB, FSMQ, BTEC, Cambridge Nationals, WJEC Vocational, Functional Skills, ELC, ASDAN & Trinity College exams. We also administer a range of University admissions tests such as BMAT, TSA, and STEP etc. for year 13 students

The team is made up of the following members of staff each with their own areas of responsibility

Mrs Angie Wocha – Exams Manager – overall responsibility for the running of all examinations within the College

Exams Officer – BTEC, ASDAN & internal mock examinations

Exams Officer – SEND access arrangements, ELC, Functional skills & Trinity College examinations

If you have any queries regarding examinations at IVC please contact the exams office team via exams@ivc.tmet.org.uk or telephone 01223 200400 ext. 3256/3232 The Office is open from 08:30 – 16:00pm Monday – Friday term time only.

Exam Calendar 2021/22 (as at July 2021)

Date	Exams
October/November	GCSE, GCE & IB Autumn series University Admission tests
22nd November - 3rd December	Year 11 MOCKS
January	Cambridge National & BTEC external exams
4th January - 22nd January	Year 13 mocks
2nd - 11th March	Year 11 MOCKS
19th - 29th April	Year 12 MOCKS
May/June	IB,GCSE,GCE & BTEC exams
20th June - 1st July	Year 10 mocks
4th - 8th July	Year 8 & 9 exams

Exam timetables

Your child will be issued with their own individual timetable for all internal and external exams. These will be sent to their College email account via SIMS InTouch and can also be viewed on Edulink.

Students taking external examinations will receive a provisional exam timetable in the January of the year that they are due to sit their examinations. A further more detailed copy of their timetable will be issued at the end of April/beginning of May along with a copy of the College exams guidance booklet containing additional information and FAQ's. All external examinations start at 09.30am & 13.30pm promptly.

Exam contingency day

Please note that each year the awarding bodies designate a contingency day for external examinations in case of any emergency changes to the examination schedule. At present we are still waiting for the exam boards to confirm when this will be.

Students will not be expected in College unless they have a scheduled examination on those days.

Exam essentials

Please ensure that your child is fully equipped with the correct stationery needed for their exams. These should be in a transparent pencil case or a clear plastic bag and visible to the invigilators at all times. Listed below is the suggested key stationery that students will need for each exam:

- Clear pencil case
- Black pens x 2
- Pencil x 2
- Eraser
- Ruler
- Calculator (if permitted)
- Protractors
- Compass

No food is allowed in the exam room. A small bottle of water with all labels removed and preferably with a pull top is the only drink allowed in the exam room.

Mobile Phones & electronic items

We run both internal and external examinations according to examination board guidelines. Mobile phones and other electronic items are strictly forbidden in the exam rooms. If a student is found to have an item on them that is not allowed this will be reported to the awarding body and they may disqualify them from that paper. For exams held in the sports hall or gym mobile phones etc. should be left in the students bags which are locked in the changing room. For exams that are in the smaller venues and where bags are taken into the room students will be required to

place their phones and any other devices into the small plastic wallets that will be provided on each desk. These will be collected in by the invigilators and returned to them at the end of the exam.

Illness or difficulties at the time of exams

Please inform the College at your earliest convenience if your child is experiencing any illness or difficulty at the time of the exams so that we can provide appropriate advice and assistance.

Results and post results services

Internal exam results will be available to view on Edulink following each internal exam series

External exam results will be available as follows:

- IB results day 5th July 2021
- GCE & Level 3 results day Tuesday 10th August 2021
- GCSE & Level 1/2 results day Thursday 12th August 2021

IB students will be able to access their results online using the pin number that will be provided to them. All other results will be emailed to your child's College email account via SIMS InTouch on results day from 08:00am onwards. A paper copy of results will also be available to collect from College between 10:00-12:00 pm on results day. Unfortunately due to security reasons we are unable to send external results to students personal email accounts or over the telephone.

Post results

For external exams the awarding bodies make available a range of post results services such as a review of marking, access to script etc following the publication of results. Before any application can be made the relevant application form must be completed providing the candidates consent and payment of the appropriate fee – please note that grades can stay the same, go down or go up so it is recommended that your child consult the relevant Lead practitioner of the subject as to the advisability of requesting a review of results.

Certificates

Exam certificates for all external exams will be available for collection from the College reception from the start of December onwards. Further details will be sent to your child regarding this during the autumn term. IB certificates will be posted home during the autumn term once the College have received them.

KS4 Subject codes and awarding bodies as at July 2021

GCSE Subject	Entry Code	Awarding body
Biology	8461	AQA
Chemistry	8462	AQA
Combined Science	8464	AQA
Dance	8236	AQA
Design & Technology	8552	AQA
English Language	8700	AQA
English Literature	8702	AQA
Geography	8035	AQA
Physics	8463	AQA
Religious Studies	8062MA	AQA
French	1FRO	Edexcel
German	1GNO	Edexcel
Japanese	1JAO	Edexcel
Maths	1MA1	Edexcel
Spanish	1SPO	Edexcel
Business Studies	J204	OCR
Computer Science	J276	OCR
Drama	J361B	OCR
History	J411AF	OCR
Latin	J282G	OCR
Media Studies	J200A	OCR
Music	J536A	OCR
Physical Education	J587	OCR
Art & Design	C650QS	WJEC
Hospitality & Catering	5569QA	WJEC
Photography	C656QS	WJEC

ELC & Functional Skills	Entry Code	Awarding body
Step up to English	5972/5973	AQA
Functional Skills English	L1/L2	AQA
ELC Maths	5930	AQA
ELC Science	5961/5962	AQA

Cambridge National	Entry Code	Awarding body
Child Development	J818	OCR
Creative Digital iMedia	J817	OCR
Sports Science	J812	OCR
Business: Enterprise & Marketing	J819	OCR

BTEC	Entry Code	Awarding body
Creative Digital Media Prod	XFY91	Edexcel
Tech award Perf Arts	BTKN7	Edexcel
National Diploma Perf Arts	UWF45	Edexcel
Extended Diploma Perf Arts	UWF46	Edexcel
First award Sport	BNPP8	Edexcel
National Diploma Sport	XJG47	Edexcel
Extended Diploma Sport	XJG48	Edexcel
Extended Diploma Health and Social Care		Edexcel

FSMQ	Entry Code	Awarding body
Additional Maths	6993	OCR
Further Maths	9FMOA	Edexcel