

# POST RESULTS SERVICES

## Summer 2018 exams



### Examinations Office

**IMPORTANT read and understand this section before you complete the form**

#### Post-Results Services

Different services are available; not all services are available for all examinations and fees vary between awarding bodies. Below is a summary and guide to help you fill in the Application Form.

| Access to Scripts (ATS)                               | Closing Date |
|---|--------------|
| Copies of scripts to support review of marking (GCE)  | 23/08/2018   |
| Copies of scripts to support review of marking (GCSE) | 30/08/2018   |
| Return of original scripts (GCE & GCSE)               | 28/09/2018   |
| Re-Mark - Enquiry about Results (EAR)                 | Closing Date |
| Priority Review of marking (GCE only)                 | 23/08/2018   |
| Review of marking (GCE and GCSE)                      | 20/09/2018   |

The Examinations Office is usually open to students from 9.00am until 3.30pm each day during term time.

**The Examinations Office will be open following the issue of results in the Summer holiday**

If required please leave a message on 01223 200400 or email - [exams@impington.cambs.sch.uk](mailto:exams@impington.cambs.sch.uk)

#### Review of Marking - Enquiry about Results (EAR)

You can ask to have a clerical re-check if you think there may have been an arithmetical mistake, the Examinations Office can give further information. Enquiries about results (EAR) is the term for a full review of marking. The deadline for completion is within 20 calendar days of the awarding body receiving the request (15 calendar days for a priority review GCE only).

If you apply for a re-mark there are three possible outcomes:

|    |  |
|----|--|
| 1. | <b>Your original mark is lowered, so your final grade may be lower than the original grade.</b>              |
| 2. | <b>Your original mark is confirmed as correct, and there is no change to your grade.</b>                     |
| 3. | <b>Your original mark is raised, so your final grade may be higher than the original grade you received.</b> |

To proceed with a review of marking, you must complete the candidate consent declaration on the Application Form. This tells the Principal that you have understood what the outcome might be, and that you give your consent to the review being made. If you ask for a review the awarding body will carry out a clerical re-check and your script will be reviewed by a senior examiner. You can also ask for a copy of your script at the same time.