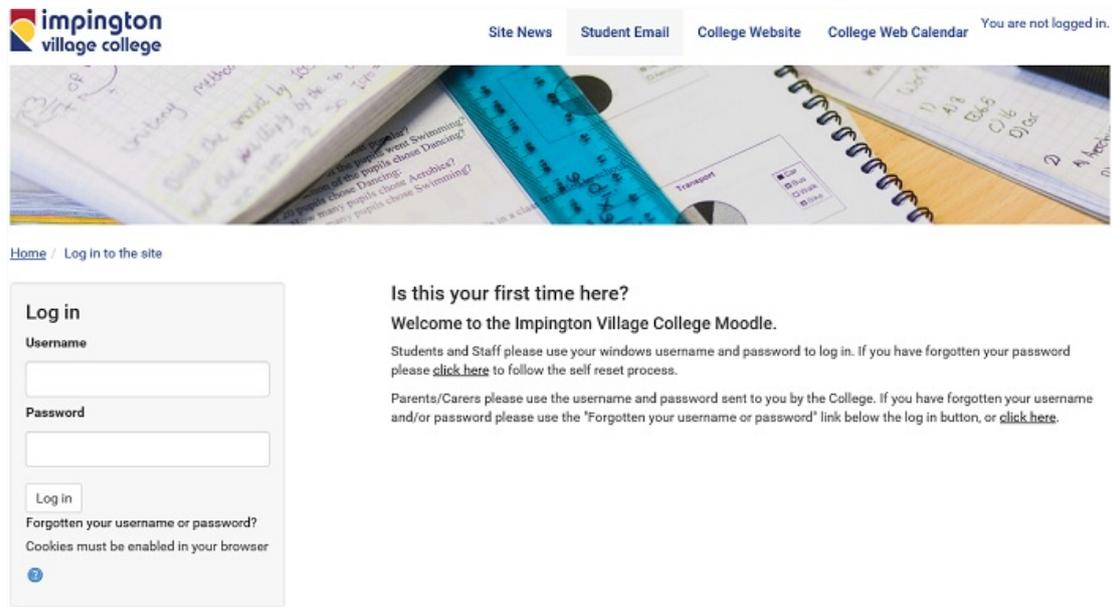


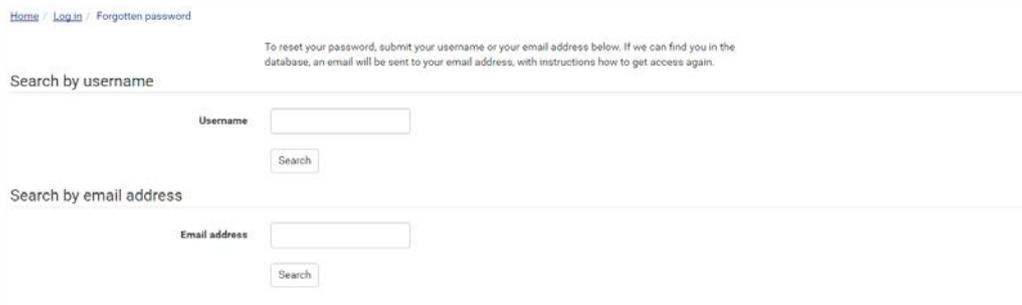
MOODLE - A parents' guide

Getting started

Using a web browser navigate to moodle.impington.cambs.sch.uk or follow the link from the College website. Log in using the username and password you receive from the College.



If you have not got your username and/or password you can follow the “Forgotten your username or password?” link to have it reset and emailed to the address you put on your learner’s application form.

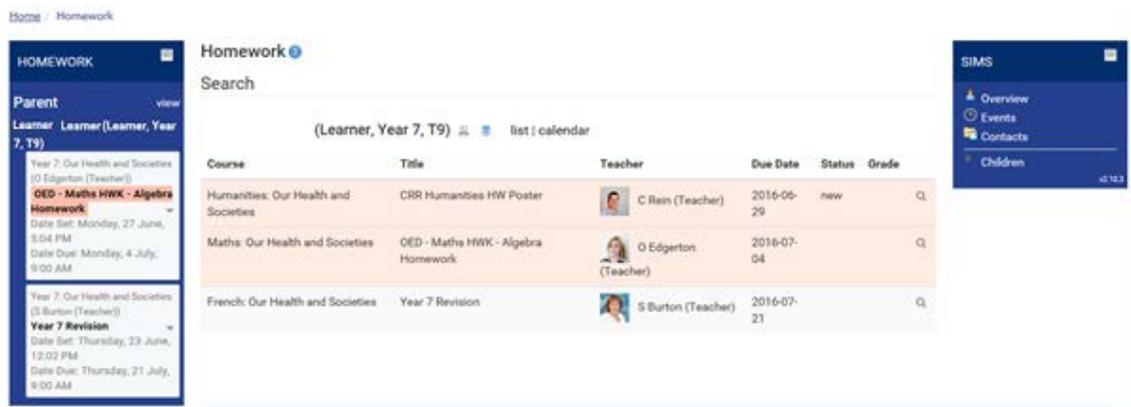


The MOODLE home page will show you any site news messages, usually regarding any technical maintenance, and the two parental navigation blocks.

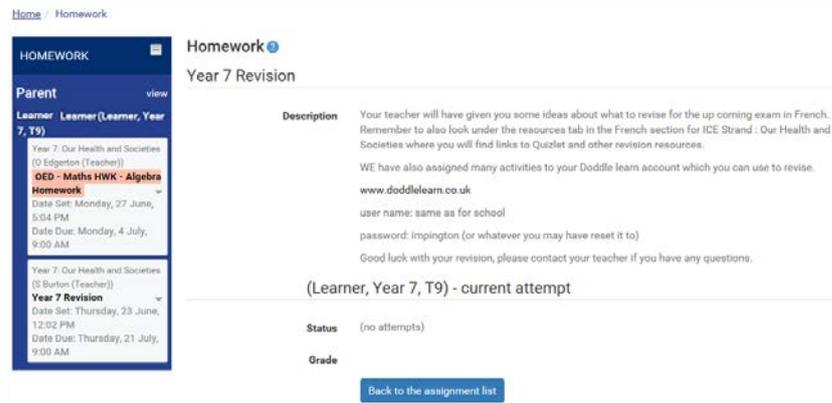


The homework block

Your learner will receive regular homework from the College, created and distributed on MOODLE. The homework block will show up to 5 active pieces of homework in the order they are due in. Clicking on View will expand the list and allow you to view more detail about each task.



Opening each item in the list will show you more detail, including where available grades achieved. Some homework materials, and course content, are covered by copyright regulation limiting what we can share direct with you, however we do encourage the students to show you themselves.



The SIMS Block

The College uses a package named the Student Information Management System (SIMS) for the administration of all our students learning. MOODLE lets us share with you information from our database through the SIMS block. Your details are contained in the first three links in the block in case you believe we have incorrect details, you can check. Any learners available to you will show in the "Children" drop down menu by name, which when clicked will open the database records available to you broken down into sub-sections as follows:

Overview

Home / Students / Learner Learner (Learner Year 7, T9)'s Profile / Overview

(Learner, Year 7, T9)

Overview Attendance Timetable Events Gradebook Achievements Behaviour Assessments Documents

Family contacts

Forename	Forename
Surname	Surname
Chosen name	Chosen name
Middle name	Middle name
Legal surname	Legal surname
Date of birth	Date of birth
First Language	First Language
Admission number	Admission number
UPN	UPN
Registration Group	T9
Year Group	Year 7
House	TURING

Achievement points: 101

A brief summary of basic details about this learner, including their current achievement and where any behaviour points.

Attendance

Overview Attendance Timetable Events Gradebook Achievements Behaviour Assessments Documents

Family contacts

Start Date 01-09-2015 End Date 15-07-2016 Sessions Lessons Select

Attendance percentages

Category	Percentage
Present	79.82 %
Planned whole or partial school closure	18.85 %
Educational visit or trip	0.88 %
Illness	0.44 %

Show percentage table

Show session marks table

This shows a record of attendance for this learner during the current academic year. You can alter the charts to show between different dates, or to show individual lessons. The table links show the same information in a table for you.

Timetable

	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm
Mon	Science Mr A Taylor	Physical Educ Mrs J Griffiths Physical Educ Mrs M Sheppard Physical Educ Mr C Ison	TUTOR Miss E J TUTOR Mr G F	Science Dr V Parry	German Ms A Marcus-Parker		English Mr A Kirk English Miss J Wyatt
Tue	French Mrs H Williams	Humanities Mr C Rein Humanities Mrs T Hashmi	TUTOR Miss E J TUTOR Mr G F	Science Mr A Taylor	English Mr A Kirk English Mrs T Hashmi		English Mr A Kirk
Wed	Mathematics Mr P Thompson	French Mrs C Holden French Mrs H Williams	TUTOR Miss E J	Humanities Mr C Rein Humanities Mrs T Hashmi	Music Mr J Haggett Music Mrs T Hashmi		Mathematics Mr P Thompson
Thu	Physical Educ Mrs E Clifton Physical Educ Mrs M Sheppard Physical Educ	Design & Technolog	TUTOR	English			

A display of this week's timetable, including any College staff linked to that period. Hovering over a period will show the room allocated.

Events

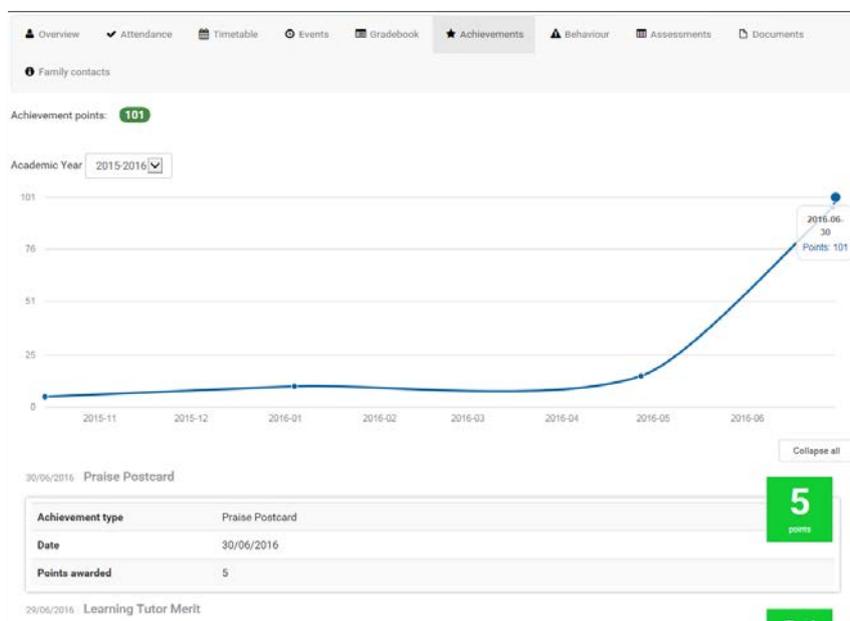
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 4:25 pm Topic review (Quest)	28	29 10:00 am CRR Humanities H	30	1	2
3	4 10:00 am OED - Maths HWK	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 10:00 am Year 7 Revision	21	22	23
24	25	26	27	28	29	30

Any homework deadlines, or course events, applicable to this learner will show in this calendar view. You can navigate backwards and forwards, and change the view between month, week, and day. Learners have the same calendar view when they access MOODLE helping them stay organised.

Gradebook

Not currently used as marks are recorded in the learners workbooks.

Achievements



Any praise postcards, learning tutor merits or other positive awards will show on this screen. Scrolling down will show you each merit, including date issued.

Behaviour

Where a behaviour point has had to be recorded for each learner, a view the same as the achievement screen is displayed containing the same graph and, where shareable, details of each record.

Assessments

Not currently used as tracking assessments are issued as progress reports available as a document.

Documents

The screenshot shows the 'Documents' tab in the same software interface. It displays a list of documents with the following columns: Type, Summary, Note, Filename, and Last modified. Each row has a circular icon with a plus sign on the right side.

Type	Summary	Note	Filename	Last modified
AM Individual Report	Report Year 7 Full Progress Sum2 2016 for Learner		Learner Learner 2016.xml.doc	-Year 7 Full Progress Sum2 27/06/2016 9:28 AM
AM Individual Report	Report Year 7 Progress Report Spr 1 2016 for Learner		Learner Learner 2016.xml.doc	-Year 7 Progress Report Spr 1 09/02/2016 3:31 PM
AM Individual Report	Report Year 7 End of year targets for Learner		Learner Learner	-Year 7 End of year targets.xml.doc 07/12/2015 12:47 PM
General Document	Academic Tutorial Log		20150929153007.pdf	29/09/2015 2:29 PM
AM Individual Report	Report Year 7 Settling Report 2015 w/o targets for Learner		Learner Learner targets.xml.doc	-Year 7 Settling Report 2015 wo targets.xml.doc 25/09/2015 1:14 PM

All College reports, general letters and specific communications will appear in this list for you to open. Most documents are included as word format files for your convenience.